



City of Saratoga Springs

DESIGN REVIEW BOARD

City Hall • 474 Broadway
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www.saratoga-springs.org

DRC Members
Tamie Ehinger (Chair)
Rob DuBoff (Vice Chair)
Chris Bennett
Leslie DiCarlo
Jeffrey Gritsavage
Tad Roemer
Ellen Sheehan
Karen Cavotta (Alternate)
Kennedy Flack (Alternate)

NOTE: This meeting is being held in person in the Council Room at City Hall and via Zoom

- To view the webcast live or once recorded, go to www.saratoga-springs.org.
- To participate or provide input during the meeting, enter the ramp door at City Hall. The door is unlocked 1/2 hour prior to meeting start time and locks again 1 hour after meeting start time. After 7:00pm, please use the buzzer at the Lake Avenue entrance.
- Comments may be submitted up to 12PM on the day of the meeting using the [Public Comment form on the Planning Department page](#).

DESIGN REVIEW BOARD MEETING AGENDA

Wednesday, February 28, 2024, at 6:00 p.m.

Salute the Flag

Roll Call

1. Approval of Minutes: 2/7/2024

2. Possible Consent Agenda Items

NOTE: The intent of a consent agenda is to identify any "approvable" applications without the need for further evaluation or discussion. If anyone wishes to further discuss any proposed consent agenda item, that item would then be pulled from the Consent Agenda and considered individually.

Agenda Order	Project #	Project	Project Location	Project Description	Project Index	Ordinance Type
1	20240049	282 Ballston Egress Windows	282 Ballston Ave #9	Architectural Review of rear egress windows and		UDO
2	20240079	NBT Insurance Wall Sign	295 Broadway	Historic Review of a new wall sign within the Urban Core / T-6 District.		UDO
3	20231035	431-433 Broadway Infrared Heaters	431-433 Broadway	Historic Review of new wall mounted infrared heaters within the Urban Core / T-6 District.		UDO
4	20240073	Studio A Freestanding Sign	74 Warren	Architectural Review of a new freestanding sign within the Neighborhood Center / T-5 District.		UDO

3. DRB Applications Under Consideration Note: agenda item discussion will not begin past 10:00pm

Agenda Order	Project #	Project	Project Location	Project Description	Project Index	Ordinance Type
1	20240028	176 Lake Railing and Heat Pump System	176 Lake Ave.	Architectural Review of exterior modifications including rear deck railing replacement and a new heat pump system within the Urban Residential-3 District.		UDO
2	20240029	130 Regent Window Replacement	130 Regent St.	Historic Review of select window replacement within the Institutional Education District.		UDO
3	20240051	Clancy's Rear Addition	43 Caroline St.	Architectural Review of a 1-story rear addition within the Urban Core / T-6 District.		UDO
4	20240054	128, 132 Washington Garage Demolition	128, 132 Washington	Determination of Historic/Architectural Significance for an existing residential accessory structure and discussion regarding proposed new additions within the Urban Residential-3 District.		UDO
5	20230992	140 Grand Partial Demolition and New Addition	140 Grand Ave	Historic Review of proposed partial demolition of a significant structure within the Urban Residential-3 District.		UDO
6	20240050	Tree House Brewing New Development	3376 S. Broadway	Architectural Review of a new commercial development of a vacant property within the Gateway Rural Commercial District.		UDO

4. Upcoming Meetings: March 20, 2024 at 6PM

5. **Announcement:** If you are interested in supporting our community by sitting on a Land Use Board, please fill out [the form](#) on the City's website.

6. The 2024 Land Use Board calendar can be found on the [City Website](#).

VIRTUAL PARTICIPATION

- Due to unexpected circumstances, one or more of our members may need to participate remotely; if the meeting is remote or hybrid, please find relevant meeting details [here](#).
- A video recording of the meeting will be available [here](#).

GENERAL MEETING GUIDELINES

- Public comments from the audience during public hearings will be limited to 3 minutes.
- All speakers will be timed to ensure compliance.
- Individuals may not donate their allotted time to other speakers.
- Please be respectful to the speakers while they are addressing the Board.
- Comments to the Board should relate specifically to the application under consideration and the review criteria.
- All written comments will be distributed to the Board and made part of the public record.

Note: This agenda is subject to change. Please check the [website](#) for latest version.

