



City of Saratoga Springs

DESIGN REVIEW BOARD

City Hall • 474 Broadway
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www.saratoga-springs.org

DRC Members	
Tamie Ehinger (Chair)	
Rob DuBoff (Vice Chair)	
Chris Bennett	
Leslie DiCarlo	
Jeffrey Gritsavage	
Tad Roemer	
Ellen Sheehan	
Karen Cavotta (Alternate)	

NOTE: This meeting is being held in person in the Council Room at City Hall and via Zoom

- To view the webcast live or once recorded, go to www.saratoga-springs.org.
- To participate or provide input during the meeting, enter the ramp door at City Hall. The door is unlocked 1/2 hour prior to meeting start time and locks again 1 hour after meeting start time. After 7:00pm, please use the buzzer at the Lake Avenue entrance.
- Comments may be submitted up to 12PM on the day of the meeting using the [Public Comment form on the Planning Department page](#).

DESIGN REVIEW BOARD MEETING AGENDA

Wednesday, December 6, 2023, at 6:00 p.m.

Salute the Flag

Roll Call

1. Approval of Minutes: 11/1/2023

2. Possible Consent Agenda Items

NOTE: The intent of a consent agenda is to identify any "approvable" applications without the need for further evaluation or discussion. If anyone wishes to further discuss any proposed consent agenda item, that item would then be pulled from the Consent Agenda and considered individually.

Agenda Order	Project #	Project	Project Location	Project Description	Project Index	Ordinance Type
1	20230772	Empire Pizza Signage and Exhaust Hood	170 S Broadway	Architectural Review of a wall sign replacement and a roof mounted exhaust hood within the Neighborhood Center / T-5 District.		UDO
2	20230934	39 George AC Compressor and Ducting	39 George St.	Historic Review of a new AC compressor and related ducting for a single-family residence within the Urban Residential-3 District.		UDO
3	20230939	2 Tompion Lane Window Replacement	2 Tompion Lane	Architectural Review of select window replacement within the Urban Residential-4 District.		UDO
4	20230940	The Grove Monument Sign	233 Lake Ave	Architectural Review of a new monument sign within the Urban Residential-1 District.		UDO
5	20230970	European Wax Center Signage	33 Railroad Place	Architectural Review of a wall sign replacement within the Urban Core / T-6 District.		UDO
6	20230941	Residence Inn Signage	295 Excelsior Ave	Architectural Review of sign package replacement within the Neighborhood Center / T-5 District.		UDO

3. DRB Applications Under Consideration Note: agenda item discussion will not begin past 10:00pm

Agenda Order	Project #	Project	Project Location	Project Description	Project Index	Ordinance Type
1	20230928	289 Lake Ave Solar Panels	289 Lake Ave	Architectural Review of new rooftop solar panels within the Urban Residential-1 District.		UDO
2	20230945	48 Union Ave Basement Egress Window and Escape Well	48 Union Ave. #1	Historic Review of a window conversion into an egress window with escape well within the Urban Residential-4 District.		UDO
3	20230947	73 Henry St Scupper and Downspout	73 Henry St.	Architectural Review of a proposed through wall scupper and downspout within the Urban Core / T-6 District.		UDO
4	20230590	177 S Broadway Stewarts Demolition and Redevelopment	177 S Broadway	Determination of Historic/Architectural Significance for an existing single family residence, Consideration of SEQRA lead agency, and Advisory Opinion to the Zoning Board of Appeals regarding the demolition of an existing single family residence and redevelopment of a convenience store and fueling station within Neighborhood Center / T-5 District.		UDO
5	20230246	Woodlawn Club Exterior Modifications	118 Woodlawn Ave	Architectural Review of exterior modifications including roof replacement, porch reconstruction, and select window infill and replacement within the Urban Residential-3 District.		UDO
6	20230532	395 Broadway Two Story Addition	395 Broadway	Historic Review of a two story addition to an existing commercial structure within the Urban Core / T-6 District.		UDO

4. Upcoming Meetings: January 10, 2023 at 6PM

5. **Announcement:** If you are interested in supporting our community by sitting on a Land Use Board, please fill out [the form](#) on the City's website.

6. The 2024 Land Use Board calendar can be found on the [City Website](#).

GENERAL MEETING GUIDELINES

- Public comments from the audience during public hearings will be limited to 3 minutes.
- All speakers will be timed to ensure compliance.
- Individuals may not donate their allotted time to other speakers.
- Please be respectful to the speakers while they are addressing the Board.
- Comments to the Board should relate specifically to the application under consideration and the review criteria.
- All written comments will be distributed to the Board and made part of the public record.

Note: This agenda is subject to change. Please check the [website](#) for latest version.