



City of Saratoga Springs

ZONING BOARD OF APPEALS

City Hall • 474 Broadway
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www.saratoga-springs.org

| ZBA Board Members |
|-------------------------------|
| Keith Kaplan (Chair) |
| Brad Gallagher (Vice Chair) |
| Cheryl Grey |
| Matthew Gutch |
| Gage Simpson |
| Terrance Gallogly |
| Emily Bergmann |
| John S. Daley (Alternate) |
| Shirley A. Poppel (Alternate) |

NOTE: This meeting is being held in person at City Hall

- To view the webcast live or once recorded, go to www.saratoga-springs.org.
- To participate or provide input during the meeting, enter the ramp door at City Hall. The door is unlocked 1/2 hour prior to meeting start time and locks again 1 hour after meeting start time.
- Comments may be submitted up to 12 PM on the day of the meeting using the [Public Comment form on the Planning Department page](#).

ZONING BOARD OF APPEALS MEETING AGENDA

Monday, November 15, 2021, at 6:30 p.m.

Salute the Flag

Roll Call

1. Approval of Meeting Minutes
2. ZBA Applications Under Consideration

New Business

| Agenda Order | Project # | Project | Project Location | Project Description |
|--------------|--------------------------|-----------------------------|---------------------|---|
| 1 | 20210985 | 138 Jefferson Area Variance | 138 Jefferson St | Area variance to renovate existing front porch within the Urban Residential -2 (UR-2) District |
| 2 | 20210905 | 5 Jumel Place Area variance | 5 Jumel Place | Area variance to convert the existing accessory structure to a secondary principal building within the Urban residential -3 (UR-3) District |
| 3 | 20210869 | 338 Caroline Area Variance | 338 Caroline Street | Area variance to construct porch, garage, and rear addition within the Urban Residential- 1 (UR-1) District |

Continued Business

| Agenda Order | Project # | Project | Project Location | Project Description |
|--------------|--------------------------|---------------------------------|--------------------|--|
| 4 | 20210795 | 3D Tomahawk Trail area Variance | 3D Tomahawk Trail | Area variance for finished space above the detached garage to be used as home/family office space within the Sub-Urban Residential -2 (SR-2) District |
| 5 | 20210788 | 42 Circular Area Variance | 42 Circular Street | Area variance to replace a rear deck and build carriage style garage within the Urban Residential-4 (UR-4) District |
| 6 | 20210715 | 303 Nelson Avenue | 303 Nelson Avenue | Area variance to renovate existing carriage house (garage) into an upper-level office and finished space with a half bathroom and no kitchen within the Urban Residential -3 (UR-3) District |

3. Upcoming Meetings

December 06, 2021 at 6:30 PM at City Hall

GENERAL MEETING GUIDELINES

- Applicant presentations to the Board will be limited to 15 minutes.
- Public comments from the audience during public hearings will be limited to 3 minutes.
- All speakers will be timed to ensure compliance.
- Individuals may not donate their allotted time to other speakers.
- Please be respectful to the speakers while they are addressing the Board.
- Comments to the Board should relate specifically to the application under consideration and the review criteria.
- All written comments will be distributed to the Board and made part of the public record.

Note: This agenda is subject to change. Please check the [website](#) for the latest version.