City of Saratoga Springs

PLANNING BOARD

City Hall • 474 Broadway
Saratoga Springs, New York 12866
518.587.3550

www.saratoga-springs.org

PB Board Members
Mark Torpey (Chair)
Kerry Mayo
Sara Boivin (vice-chair)
Ruth Horton
Todd Fabozzi
Jason Doty
Shawna Jenks (alternate)
Lexie Bonitatibus
Christopher Pipia (alternate

NOTE: This meeting is being held virtually using Zoom Videoconferencing

- To view the webcast live, or once recorded, go to www.saratoga-springs.org.
- To participate or provide input during the meeting, **register here.**
- Comments may be submitted up to 12PM on the day of the meeting using the **Public Comment form on the Planning Department page.**

PLANNING BOARD MEETING AGENDA
Thursday, May 27, 2021 at 6:00 p.m.

Salute the Flag

Roll Call

1. Approval of Meeting Minutes

2. Possible Consent Agenda Items
Note: The intent of a consent agenda is to identify any applications that appear to be 'approvable' without need for further evaluation or discussion. If anyone wishes to further discuss any pro agenda item, then that item would be pulled from the 'consent agenda' and dealt with individually.

Agenda Order	Project #	Project	Project Location	Project Description
1	20210354	**176 Broadway Special Use Ext.**	176 Broadway	Approval extension of a previously issued special use permit for a new hotel ir the Transect - 5 (T-5) district.

3. PB Applications Under Consideration - *NOTE: Agenda item discussion will not begin past 10:00 p.m.*

Agenda Order	Project #	Project	Project Location	Project Description
2	20210391	**Just Cats Special Use**	Driscoll Road and South Broadway	Special use permit for a 11,000 sq. ft. building for animal clinic, non-residential uses, and seven residential units in the Tourist Related Business (TRB) and R Residential (RR) districts.
3	20210389	**YMCA PUD**	290 West Ave	Consideration of advisory opinion to the City Council on the requested text cha to the PUD.
4	20210083	**Saratoga Hospital Morgan Street Campus**	1 Morgan Street	Sketch plan review of medical office complex including 75,000 sq. ft. medical office building and associates site work in the Office Medical Business - 2 (OM 2) and Urban Residential - 2 (UR-2) districts.
5	20210062	**Stewarts Marion Avenue - Maple Dell PUD**	34 Marion Avenue	Consideration of advisory opinion to the City Council on the requested PUD.
6	20210355	**DePaulo Final Subdivision**	1425 Jackson Street & Adams Street	Final plat review of a proposed six-lot residential subdivision in the Urban Residential - 2 (UR-2) district.
7	20210472	**Final Draft of the Unified Development Ordinance (UDO)**	474 Broadway	Consideration of advisory opinion to the City Council on the final draft of the Unified Development Ordinance (UDO).

4. Upcoming Meetings

May 27, 2021 (workshop - May 20, 5:00 p.m.)

GENERAL MEETING GUIDELINES

The Planning Board reviews a wide variety of applications and its primary responsibilities include four land development decisions including New York State Environmental Quality Review (SEQR), Special Use Permit (SUP), Site Plan (SP) and Subdivision (SD).

The rules regarding public input depends on the type of application before the Planning Board.

SEQR and SP: The Planning Board reserves the right to allow public comment as deemed necessary. The total duration for all public comments should not exceed fifteen (15) minutes with each individual speaker limited to a total of two (2) minutes.

SUP and SD: The Planning Board is required to conduct a public hearing with proper notice to all neighbors residing within 250 feet of the project. Each individual speaker will be limited to a total three (3) minutes.

For all applications: Speakers providing public input will be timed to ensure compliance. Applicants' initial presentation to the Board will be limited to 15 minutes.

Planning Board members are volunteers appointed by the Mayor to serve seven-year terms. Each member has a single vote and a quorum (4 or more members) is required to vote on an applicatio

Note: This agenda is subject to change. Please check the website for latest version.

GENERAL GUIDELINES FOR SPEAKERS

- All meetings are video recorded and webcast; please provide public input in a respectful manner.
- Public input will occur after the Applicant has presented the project to the Planning Board.
- Speak clearly into the microphone and state your name and address.
- Speakers will be timed – two (2) minute limit for public comment and three (3) minute limit for public hearing. Be concise, it's OK to speak for less than the time limit.
- Individuals may not donate their allotted time to other speakers.
- Face the Planning Board at all times, do not engage in direct discussions with the audience.
- Do not repeat points made by previous speakers.
- No laughing, heckling, speaking or clapping from the audience.
- Comments to the Board should specifically relate to the application under consideration and be directly relevant to the evaluation criteria.
- It is best to identify a designated speaker to summarize comments from multiple individuals.
- Written comments will be distributed to the Board and made part of the public record.
- Please note that the Planning Board has no jurisdiction over code enforcement.
- The Planning Board appreciates meaningful and thoughtful input from the community.

To learn more about the application review process, please contact the City Planning Department. Susan Barden: 518-587-3550 x2493 susan.barden@saratoga-springs.org